

Terms and Conditions

Malay Heritage Centre's Educators Symposium 2024

1. The Educators Symposium 2024 (the **"Event"**) is organised by the Malay Heritage Centre, a heritage institution of the National Heritage Board (**"NHB"**).
2. By registering for the Event, you confirm that you have read, understood, and agree to be bound by these Terms and Conditions (**"T&Cs"**). If you make the booking for yourself and on behalf of other participants in your party, you confirm that you have the authority to do so and accept these T&Cs on their behalf.
3. The Event is open to educators teaching or leading an educational institution or its headquarters, and educators/teachers-in-training only. Your organisation details and corporate/student email address will be required for registration, and further details may be requested by NHB for verification.
4. Registration will be via the online form at <https://form.jotform.com/241362479508462> and places will be allocated on a first-come-first-served basis. If your registration is successful, you will receive a confirmation email sent to your designated email address.
5. The participation fees are set out at <https://www.mhcedusymposium.sg/> and will be payable on successful registration, as set out in the confirmation email. If payment is not made in accordance with the instructions, your registration will be cancelled.
6. After successful registration and payment, if you or any participant(s) in your party are unable to attend the Event, you may nominate a replacement and transfer the place to such person, if informed to NHB at least four (4) days before the Event date and subject to the replacement's eligibility and NHB's approval. Please note that the replacement participant will not be able to change the selection of the workshop and guided tour of the Event as made by the original participant on registration.
7. Except as set out in Clause 6 above, registrations are otherwise non-transferrable and personal details will be checked for Event entry.
8. Please note that there will strictly be no refunds for cancellations by you or any participant(s) in your party regardless of whether any replacement is obtained or no-shows on the Event date for any reason.
9. NHB reserves the right to cancel or make any changes to the Event at any time, if it reasonably considers necessary for public health and safety reasons and/or as may be required under prevailing governmental restrictions, and NHB endeavours to inform participants as soon as practicable. In the event of NHB's cancellation of the Event in its entirety, participants will be notified in writing and offered a refund.
10. You declare that you are in good health and physically fit to attend the Event, including any workshops and/or guided tour which may be held outdoors, and do so fully at your own risk.

NHB and other facilitator(s) reserve the right to require any participant who displays any COVID-19 symptoms or otherwise appears unwell when reporting for/during the tour to immediately leave and seek appropriate medical attention.

11. You agree:-

- (a) to comply with all reasonable instructions of NHB and any other facilitator(s) of the Event;
- (b) to be fully responsible for any injury, loss or damage due to careless or other actions on your part, whether sustained or caused by you, and you waive any claims against NHB and shall fully indemnify NHB from any third party claims relating to the same;
- (c) that the views and opinions expressed by any speakers, facilitators and guides for the Event are those of their own, and do not purport to or necessarily reflect the views or position of NHB; and
- (d) that, without prejudice to the foregoing and to the fullest extent permissible under law, NHB will not be liable for any direct or indirect loss (including loss of personal property), damage, injury or loss of life or costs and expenses whatsoever arising from or in connection with your participation in the Event.

12. NHB shall have the right to require any participant who does not comply with these T&Cs or is otherwise in NHB's sole discretion deemed to be causing a nuisance to other persons or disrupting good order during the Event, to immediately leave the Event and its premises.

13. You acknowledge that, while participating in the Event, photographs or videos may be taken by the other participants and/or NHB or its representatives, which may feature the Event participants including yourself. You consent to such photographs or videos being made and permit NHB to use the photographs or videos as made by NHB, for any purposes whatsoever (including marketing, promotions, and the creation of promotional materials, etc) in any medium whatsoever, without any further obligation or compensation payable to you.

14. NHB may collect, use and disclose your/any participant's personal data (as provided in the registration form) for the purposes of administering the Event and in relation to your participation in the same. If necessary, NHB may share this data with other Government agencies (or non-Government entities which have been authorised to carry out specific NHB services) in order to serve you in the most efficient and effective way, unless such sharing is prohibited by legislation. For more details on NHB's privacy policy, please refer to <http://www.nhb.gov.sg/contents/privacy-policy>.

15. NHB reserves the right to update and amend the T&Cs at any time, which will be updated on the Event website.

16. The T&Cs shall be governed by and construed in accordance with the laws of Singapore for every purpose and you agree to submit to the exclusive jurisdiction of the Singapore courts.

17. If you have any queries regarding the Event or your registration, please write to us at mhcedusymposium@pfedm.com.